

# **TOWN OF UNION BOARD MEETING**

## **Minutes for April 11, 2006**

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### **2006 Annual Meeting April 11, 2006**

The 2006 Annual meeting was called to order at 6:45 p.m. on Tuesday, April 11, 2006 by Chairman Kendall Schneider. Chairman Schneider, Supervisor Franklin, Supervisor Krajeck, Clerk O'Leary, Treasurer Sharon Franklin and Constable Kim Gruebling. One other resident was present.

Clerk O'Leary read the 2005 Annual Meeting minutes. Sharon Franklin moved to accept the minutes as read. Kim Gruebling second. Motion approved by a unanimous voice vote.

Motion was made by Kim Gruebling to hold the 2007 Annual meeting jointly with the regular Town Board meeting on the second Tuesday in April, which is April 10, 2007 with the Annual Meeting beginning at 6:30 p.m. Sharon Franklin second. Motion carried by unanimous voice vote.

Clerk O'Leary presented the 2005 Annual Report. Motion to approve the report by Don Krajeck, second by Kim Gruebling. Motion passed by unanimous voice vote.

Citizen Comments: Kim Gruebling felt we should increase the contingency fund.

George Franklin moved to adjourn the annual meeting. Don Krajeck second. Meeting adjourned.

### **April Town Board Meeting April 11, 2006**

The Town of Union Board regular monthly board meeting was called to order on April 11, 2006 at the Eager Free Public Library, 39 W. Main Street, Evansville, WI at 6:40 p.m. by Chairman Kendall Schneider. Supervisors George Franklin and Don Krajeck were also present. The Pledge of Allegiance was recited.

Having read the minutes, Supervisor Franklin moved to waive the public reading of the minutes. Second by Supervisor Krajeck. The minutes of the March 2, 2006 meeting were approved as written.

Sharon Franklin, Treasurer, reported balances as of March 31, 2006 as follows:

Local Government Investment Pool General Fund	\$980.23
Park and Recreation Fund	\$11,022.50
UB&T Money Market Sweep Account	\$70,686.60
Of which \$50,000 is Contingency Fund	
UB&T Checking Account	\$21,000
Leedlemill Bridge Certificate of Deposit	\$16,056.63
Wayne Disch Memorial Park Fund	\$955.19
Morning Ridge Stub Road Certificate of Deposit	\$17,008.76

Treasurer's report approved as read.

## Building Inspector's Report

Town of Union Building Inspector, Bob Fahey, reported issuing six (6) building permits last month:

Date	Permit #	Parcel #	Name	Address	Description	Construction Cost	Permit Fee \$
2-Mar-2006	06-6-B	6-20-186	Mark Sendelbach	8011 N Hwy 14	Remodeling Home	\$6,000	\$40.00
7-Mar-2006	06-7-B	6-20-254C.1	David Golz/Eric Peterson	17938 W Milbrandt Rd	Remodeling Home	\$5,000	\$40.00
12-Mar-2006	06-8-B	6-20-223.?	Shawn Miller Builder	7201 N Territorial Rd	New Home	\$150,000	\$700.00
12-Mar-2006	06-1-D	6-20-223.?	Shawn Miller Builder	7201 N Territorial Rd	Driveway		\$350.00
1-Apr-2006	06-9-B	6-20-293	Dennis Hull	6500 N Hyne Rd	Remodel Home	\$25,000	\$125.00
18-Mar-2006	06-10-B	6-20-157.1	Kaehler Electric/Jim Bembinster	18012 W Hwy C	Electric Service		\$40.00
1-Apr-2006	06-11-B	6-20-174.2	Meyer Building & Remodeling	8807 N Cemetery Rd	Addition of Garage to Home	\$12,000	\$60.00

Bob issued one driveway permit.

## Constable's Report & Dog Retainment Issues

Constable Kim Gruebling reported a cat call. Supervisor Krajeck received a dog call either March 18<sup>th</sup> or March 25<sup>th</sup> and authorized a pickup by the Rock County Humane Society.

## Brush Report

Supervisor Franklin has spoken with those who received a letter for tree and brush removal. He stated most are working on it. Phil Woodworth is looking to Quit Claim Deed his land on the west side of Weary Road to Stoughton Trailers.

## Smart Growth Update

Planning & Zoning Committee received the Comprehensive Smart Growth Plan from the committee. They are now in the review process.

## Peterson Request for Kindergarten Pilot Project in Home on Old Hwy 92

No action taken as no information has been received from Ms. Peterson.

## Public Hearing: Plan Commission Ordinance Adoption

Public Hearing opened at 7:00 p.m. Chairman Schneider noted that the Plan Commission will replace the Planning & Zoning Committee. The Plan Commission will be a 7-member committee and will have the authority to approve conditional use permits in certain circumstances. Public hearing closed at 7:13 p.m. No public comment was given.

Motion by Supervisor Franklin to adopt the Town Plan Commission Ordinance. Second by Supervisor Krajeck. Motion passed by unanimous roll call vote.

Motion by Supervisor Krajeck to post the Plan Commission Ordinance in three places and to publish announcement that the Ordinance was adopted and that copies are available from the Town Clerk. Second by Chairman Schneider. Motion passed by unanimous voice vote.

**Public Hearing: Parks & Trails Ordinance Adoption**

Public Hearing opened at 7:17 p.m. Chairman Schneider noted that the Parks & Trails Ordinance replaces the previous Parks Committee Ordinance. It clarifies park usage and hours, defines development and maintenance, adds walking and biking trail development language and defines funding usage. No comments provided by public. Public hearing closed at 7:24 p.m.

Motion by Chairman Schneider to adopt the Parks & Trails Ordinance. Second by Supervisor Krajeck. Motion passed by unanimous roll call vote.

Motion by Supervisor Franklin to post Parks & Trails Ordinance in three places and to publish announcement that the Parks & Trails Ordinance was adopted along with the rules for using the parks. Also, to note that copies are available from the Town Clerk. Second by Supervisor Krajeck. Motion passed by unanimous voice vote.

**Plan Commission Member Nomination & Appointment**

Chairman Schneider moved to appoint the following members to the Plan Commission. Those marked with an asterisk (\*) are from the previous Planning and Zoning Committee.

3 year terms ending April 30, 2009: Doug Zweizig\*, Marty Johnson  
2 year terms ending April 30, 2008: Mike Halvensleben\*, Richard Templeton\*  
1 year terms ending April 30, 2007: Alvin Francis\*, Mike Exum, Eric Larsen

Second by Supervisor Krajeck. Motion passed by unanimous voice vote.

Motion by Chairman Schneider to appoint Alvin Francis to Chair the Plan Commission. Second by Supervisor Krajeck. Motion passed by unanimous voice vote.

**Parks & Trails Committee Nomination & Appointment**

Chairman Schneider moved to appoint the following members to the Plan Commission. Those marked with an asterisk (\*) are from the previous Parks Committee.

3 year terms ending April 2009: Ed Levin, Malcolm Hull  
2 year terms ending April 2008: Cliff Muchow, Erik Hessler  
1 year terms ending April 2007: Brad Fahlgren & Scott Katzenmeyer  
Town Board Member ending April 2007: Chairman Kendall Schneider

These members represent Stoneridge Subdivision, Golf Air Estates, Woodworth Subdivision, Morning Ridge Subdivision, Conifer Hills, and Francis Subdivision.

Second by Supervisor Krajeck. Motion passed by unanimous voice vote.

**Board of Adjustment Nominations & Appointment**

Supervisor Krajeck moved to appoint Ray Weigand to the Board of Adjustment for a term of three years and Kim Gruebling as an alternate to the Board of Adjustment. Both terms would end April 2009. Second by Chairman Schneider. Motion approved by unanimous voice vote.

**Parkland Payment in Lieu Calculation**

No action. This item will be revisited at the May meeting when Kendall has the numbers available for the calculation.

### **Consideration of Smart Growth Implementation Committee**

Doug stated that there would be two committees. One to look at boundary agreements and another to look at implementation of Smart Growth such as development rights. It was thought best to have these committees run through the Plan Commission. The intended group for the boundary agreement committee would be Marty Johnson, Supervisor Krajeck, and Bob Janes as they have been working on these issues in the past as part of the Smart Growth Plan preparation.

Kendall suggested a meeting be set up to establish the charge of the committees to come up with language for an ordinance or ordinance amendment.

### **David Rich Conditional Use Permit**

Kendall spoke with David and he is willing to work with the board to come up with a timeline. Kendall will set up a time to meet with David and Supervisor Krajeck to discuss a clean-up schedule.

### **2006 RoadworkContract**

The Town Board did not sign a 2006 roadwork contract with Rock County Public Works Department. Chairman Schneider and Supervisor Franklin will meet with Rock County Road Committee on Thursday, April 13<sup>th</sup> at 8:30 a.m. to discuss the 2006 roadwork plan.

Motion by Supervisor Krajeck to have Chairman Schneider sign a 2006 roadwork contract with Rock County Public Works Department. Second by Supervisor Franklin. Motion passed by unanimous voice vote.

Supervisor Krajeck noted that the board needs to take action soon to determine whether or not the town will provide it's own road maintenance services or contract with another source or Rock County for 2007.

Jerry Krueger noted that the Town of Center is willing to share a 1 ton truck for daily work.

### **Roadside Clean-up**

Motion by Supervisor Krajeck to designate April 22<sup>nd</sup> as a road clean-up day and to advertise in the April 18<sup>th</sup> issue of the Evansville Review. No items will be accepted that are not normally accepted at the recycle center. Second by Supervisor Franklin. Motion passed by unanimous voice vote.

### **Government Loan for Territorial Road reconstruction**

Kendall spoke with Steve Eager of UB&T about a road reconstruction loan. Supervisor Krajeck stated the town should get quotes from Farmers and Merchants Bank of Orfordville, M&I, Bank of Evansville, and UB&T.

### **Bid selection for Territorial Road and intersection upgrade**

Bids were opened February 21, 2006. McQuire out of Monroe was the lowest bidder with a bid of \$382,221. The contract must be awarded within 60 days of the bid opening. Kendall had met with Enchanted Valley on Sunday regarding land purchase.

Chairman Schneider moved to select the bid from McQuire, Inc. Second by Supervisor Krajeck. Motion passed by unanimous roll call vote.

Motion by Supervisor Franklin to authorize Chairman Schneider to negotiate a purchase price for Enchanted Valley land within 10% of the price per square foot of the Rich Templeton land purchase and to negotiate an agreement for a land swap with Robert Lay and to settle the

purchase with Rich Templeton. Second by Chairman Schneider. Motion passed by unanimous roll call vote.

Supervisor Krajeck wanted to insure that there is traffic law enforcement for times when the road is closed.

### **Mobile Home Park Inspections**

The board will conduct Mobile Home Park Inspections on Tuesday, May 9 at 6:00 p.m. starting at Cavalier Mobile Home Park.

### **Cavalier Mobile Home Park**

Chairman Schneider will contact Forbeck to come to the May monthly meeting. Clerk O'Leary will send the packet of info to Forbeck ahead of time. The board will look to Forbeck for a recommended process.

### **Roadside, Park & Cemetary Mowing Bids**

Motion by Supervisor Krajeck to advertise for the roadside, park and cemetary mowing bids for 2006. Changes should be made to the roadside bid announcement to remove July cutting of the southwest corner and to remove the language "In addition, the southwest corner of the intersection of Bullard Rd/Territorial shall be mowed back to the woods and all of Territorial Rd. mowed 15 ' wide from the edge of the road" and to add the recycling center road which is approximately .2 miles. To be published April 19<sup>th</sup> and April 26<sup>th</sup>.

Second by Chairman Schneider. Motion passed by unanimous voice vote.

### **Ordinance Development Meetings**

Ordinance development meetings will be held April 18<sup>th</sup>, 20<sup>th</sup>, and 25<sup>th</sup> at the Clerk's home. Public is invited to attend.

### **Conifer Hills Park Land Deed**

Ron Combs will bring the deed for town board signatures to the May meeting.

### **Resolution 2006-01 to Purchase Handicapped Voter Equipment as Required by HAVA**

Motion by Chairman Schneider to adopt resolution 2006-01 for the purchase of handicapped voter equipment, service and maintenance for \$6105.00. Second by Supervisor Krajeck. Motion passed by unanimous roll call vote under protest.

Clerk O'Leary will ask the librarian if we can store the equipment and table at the Library.

### **Annexation Tax Elmer Property Year 1 Invoice**

Clerk O'Leary noted that she is sending the first invoice of five for the annexation Tax for Elmer Property which was annexed from the town to the city of Evansville on May 22, 2005. These bills shall be sent for five years.

### **Special Town Board Meeting to discuss Territorial Road project**

Kendall will inform the other board members of the date for discussing the Territorial Road Project with MSA.

### **Board of Review Date 6:30 p.m.**

Open book will be held on May 24<sup>th</sup> from 5 - 7 p.m. Board of Review will be June 13<sup>th</sup> from 5 - 7 p.m. A preliminary Board of Review meeting will be held briefly on May 4, 2006 at 6:30 p.m. and adjourn to when the assessment roll is completed (June 13, 2006).

**Public Hearing: Jeff Trumpy upgrade a trailer home**

Public Hearing opened at 9:00 p.m. and closed at 9:05 p.m. Supervisor Franklin moved to reopen the public hearing at the May 2006 meeting in order to have proof of septic system operation. Second by Supervisor Krajeck. Motion passed by unanimous voice vote. No other action taken.

**Pay bills**

There being no further business to come before the board, a motion was made by Chairman Schneider second by Supervisor Krajeck to adjourn the meeting. Bills were approved for payment and the meeting was adjourned.

Linda A. O'Leary, Clerk

*Agenda Items for May Meeting: Bergendahl overweight road permit, Conifer Hills Park Deed, Conifer Hills Lots Request.*